

### **Cancellation and Missed Appointments:**

We aim to provide comprehensive and efficient, high quality aesthetic and dermatologic care for all of our patients. This is accomplished by maintaining an optimized patient flow, providing timely and accessible patient care. Appointment times are reserved for patients considering their needs first. If you are unable to keep your appointment or make it within the grace period of your timely arrival, please review the necessary times to provide our office with notice to avoid being charged a cancellation or missed appointment fee. We do this so your appointment time may be offered to another patient in need of our services.

- ***Late arrivals:*** In the event that you arrive 15 minutes or more after your scheduled appointment time, you will be given the option to wait before you are seen or reschedule your appointment. If you choose to reschedule your appointment, you will incur a charge of **\$150**.
- ***Regular appointment:*** In the event that you no-show or cancel less than 24 business hours prior to your scheduled appointment, you will incur a charge of **\$150**.
- ***Procedure/Surgical/Injectable/Lasers appointments:*** In the event that you no show or cancel less than 72 business hours prior to your appointment, you will incur a charge of **\$300**.
- ***Aesthetician appointments:*** In the event that you no show or cancel less than 48 business hours, you will incur a charge of \$75.

"No Show" fees will be billed to the patient.

This fee is not covered by insurance and must be paid in full prior to scheduling your next appointment.

Thank you for your understanding and cooperation as we strive to best serve the needs of all our patients.

By signing below, you acknowledge that you have received this notice and understand this policy.